

MARCH 2021

SUN	MON	TUE	WED	THUR	FRI	SAT
	* 1	* 2	3	4	* 5	* 6
7	* 8	* 9 TOWNSHIP DAY	* 10	* 11	12	13
14 Daylight Savings Begins	* 15 Tau Center Winona	* 16 Event Center Rochester	* 17 St Patrick's Day Mankato Civic Center Mankato	18 Community Center Windom	19 Prairie's Edge Granite Falls	20 Spring Begins
21	22 Breezy Point Breezy Point	23 Park Event Center St Cloud	24 Event Center Hutchinson	25 Best Western Willmar	26 **Holiday Inn** Alexandria	27 Passover Begins
28 Palm Sunday	29 Shooting Star Mahnommen	30 Engelstad Arena Thief River Falls	* 31 Sanford Center Bemidji	Sugar Lake Lodge Grand Rapids	DECC Duluth	**NEW** LOCATION for ALEXANDRIA

FEBRUARY 2021

SUN	MON	TUE	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

APRIL 2021

SU	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SPRING SHORT COURSES UPDATE!

With the continued pandemic and uncertainty of what the future holds in regards to the ability to hold in-person meetings, the Spring Short Courses may be altered. The locations listed above are currently reserved, but may change. Whether we can hold in-person meetings or not, there WILL be educational training workshops available during this time-frame. In-person, virtual, or both. Please see the next issue of MN Township Insider and watch our website (www.mntownships.org) for updates.

*Day Responsibilities

March 2021

1	<ul style="list-style-type: none"> • MATIT: Payment deadline of the Consolidated Liability Coverage for Townships with March Renewals • County must distribute gas tax apportionment by this date (or within 30 days of receipt from state if sooner). MS § 162.081, subd. 4.
2	<ul style="list-style-type: none"> • Final corrected voter registration master list available from county auditor for township elections (7 days prior). MS § 201.091, subd. 2. • Last day to publish 2nd of two notices of election in 7-county metro area. Non-metro towns can dispense with publication but still need to post. MS § 205.16, subd. 1. • First day for agent delivery of an absentee ballot to voter in health care facility (during 7 days prior; Mar 6-12). MS § 203B.11, subd. 4.
5	Last day for towns to pick up election day supplies from auditors (four days before election). MS § 204B.28, subd. 2.
6	Clerks open office for absentee voting from 10 am until 12 noon. MS § 203B.085.
8	Last day to apply for general absentee ballots to 5 pm. MS § 203B.04.
9	<p>Township Day—Annual Town Meeting & Annual Election of officers. MS § 365.51</p> <ul style="list-style-type: none"> • No public meetings (when an election is being held within jurisdiction) or school events (when a <i>regularly</i> scheduled election is being held within jurisdiction) between 6:00 p.m. and 8:00 p.m. MS § 204C.03. • Minimum election hours 5 pm to 8 pm in non-metro; 11-county Metro 10am-8pm MS § 205.175. • <i>Reminder:</i> clerks can contact postmaster to deliver absentee ballots to polling place on election day. • Agents may return absentee ballot to clerk until 3 pm election day. MS § 203B.11.
10	Last day for election judges to return summary statements and spoiled ballots to township clerk (within 24 hours after voting ends). MS § 204C.27.
11	<ul style="list-style-type: none"> • Canvass Board must meet within 2 days of poll closing. Last day to canvass results of election. Send results to county auditor. MS § 205.185, subd. 3. • Last day for clerk to return completed voter registration cards and polling place rosters to county auditor (within 48 hours after voting ends). MS § 204C.27.
16	<ul style="list-style-type: none"> • Last day for all candidates to file Certification of Filing form (no later than 7 days after election). MS § 211A.05. • Bad Weather Alternate for Election and Annual Town Meeting.
16-18	Last day to request a recount or contest election (within 7 days of Canvass). MS §§ 204C.36 & 209.021
17-19	<p>Town clerk may issue Certificate of Election following contest period, MS § 205.185, subd 3b, <i>if:</i></p> <ul style="list-style-type: none"> • Candidate has submitted a Certificate of Filing form; MS § 211A.05 • Losing candidate has not requested a recount; MS § 204C.36; 205.185 • A Notice of Contest has not been filed. MS § 209.021; 205.185
17-31	Days to file Oath of Office with clerk (within 10 days of receiving Certificate of Election-Mar 18-29). MS § 367.25.
31	<ul style="list-style-type: none"> • Deadline for filing town Annual Financial Reporting Form with State Auditor, cash-base accounting. Forms available in January and Due March 31. • All State Auditor reports due from volunteer fire-relief associations with assets and liabilities less than \$500,000. MS § 69.051, subd. 1 a. • Last day for township (March or November) to withdraw from participating in combined polling place. MS § 204B.14, subd. 2(b)(4).