

MARCH 2020

SUN	MON	TUE	WED	THUR	FRI	SAT
*1	2	*3	4	5	*6	*7
8 Daylight Savings Begins	*9	*10 TOWNSHIP DAY	*11	*12	13	14
15	16 Tau Center Winona	*17 St Patrick's Day Event Center Rochester	*18 Mankato Civic Center Mankato	19 Community Center Windom	Spring Begins 20 Prairie's Edge Granite Falls	21
22	23 Breezy Point Breezy Point	24 Park Event Center St Cloud	25 Event Center Hutchinson	26 Best Western Willmar	27 Arrowwood Alexandria	28
29	30 Shooting Star Mahnomon	*31 Engelstad Arena Thief River Falls	Sanford Center Bemidji	Sugar Lake Lodge Grand Rapids	DECC Duluth	NEW LOCATION for ST CLOUD

FEBRUARY 2020

SU	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

APRIL 2020

SU	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

LEGAL HOLIDAY. No public business can be done except by necessity. MS § 645.44, subd. 5.

When an application, payment...or other document is to be delivered to or filed with a department, agency...of this state... on or before a prescribed date...{which} falls on a Saturday, Sunday or legal holiday, it is timely... if it is delivered or filed on the next succeeding day which is not a Sat., Sun. or legal holiday. MS § 645.151.

* Day Responsibilities

March 2020

1	<ul style="list-style-type: none"> • MATIT: Payment deadline of the Consolidated Liability Coverage for Townships with March Renewals • County must distribute gas tax apportionment by this date (or within 30 days of receipt from state if sooner.) MS § 162.081, subd. 4.
3	PRESIDENTIAL NOMINATION PRIMARY DAY: A Presidential Nomination Primary must be held each year in which a president and vice president of the US are to be nominated and elected. MS § 207A.11
3	<ul style="list-style-type: none"> • Final corrected voter registration master list available from county auditor for township elections. (7 days prior) MS § 201.091, subd. 2. • Last day to publish 2nd of two notices of election in 11-county metro area. Non-metro towns can dispense with publication but still need to post. MS § 205.16, subd. 1. • First day for agent delivery of an absentee ballot to voter in health care facility (during 7 days prior; Mar 7-13) MS § 203B.11, subd. 4.
6	Last day for towns to pick up election day supplies from auditors (four days before election). MS § 204B.28, subd. 2.
7	Clerks open office for absentee voting from 10 am until 12 noon. MS § 203B.085.
9	Last day to apply for general absentee ballots to 5 pm. MS § 203B.04.
10	<p>Township Day—Annual Town Meeting & Annual Election of officers. MS § 365.51</p> <ul style="list-style-type: none"> • No public meetings (when an election is being held within jurisdiction) or school events (when a <i>regularly</i> scheduled election is being held within jurisdiction) between 6:00 p.m. and 8:00 p.m. MS § 204C.03. • Minimum election hours 5 pm to 8 pm in non-metro; 11-county Metro 10am-8pm MS § 205.175. • <i>Reminder:</i> clerks can contact postmaster to deliver absentee ballots to polling place on election day. • Agents may return absentee ballot to clerk until 3 pm election day. MS § 203B.11.
11	Last day for election judges to return summary statements and spoiled ballots to township clerk. (within 24 hours after voting ends) MS § 204C.27.
12	<ul style="list-style-type: none"> • Canvass Board must meet within 2 days of poll closing. Last day to canvass results of election. Send results to county auditor. MS § 205.185, subd. 3. • Last day for clerk to return completed voter registration cards and polling place rosters to county auditor. (within 48 hours after voting ends) MS § 204C.27.
17	<ul style="list-style-type: none"> • Last day for all candidates to file Certification of Filing form. (no later than 7 days after election) MS § 211A.05. • Bad Weather Alternate for Election and Annual Town Meeting.
17-19	Last day to request a recount or contest election. (within 7 days of Canvass) MS §§ 204C.36 & 209.021
18-20	<p>Town clerk may issue Certificate of Election following contest period, MS § 205.185, subd 3b, <i>if:</i></p> <ul style="list-style-type: none"> • Candidate has submitted a Certificate of Filing form; MS § 211A.05 • Losing candidate has not requested a recount; MS § 204C.36; 205.185 • A Notice of Contest has not been filed. MS § 209.021; 205.185
18-Apr 1	Days to file Oath of Office with clerk (within 10 days of receiving Certificate of Election-Mar 19-30. MS § 367.25.
31	<ul style="list-style-type: none"> • Deadline for filing town Annual Financial Reporting Form with State Auditor, cash-base accounting. Forms available in January and Due March 31. • All State Auditor reports due from volunteer fire-relief associations with assets and liabilities less than \$500,000. MS § 69.051, subd. 1 a.