



AGENDA

April 18, 2019 from 8:00 a.m. to 3:30 p.m.
The Rockwoods, 9100 Quaday Ave NE, Otsego, MN

8:00 a.m. **Registration**

8:30 a.m. **Pledge and Welcome**

On the Roads Again: Anatomy of a Cartway Dispute– Ken Bayliss, Quinlivan & Hughes, PA

This presentation will address some of the difficult issues related to roads and cartways. A discussion of a protracted dispute related to a cartway will be used to explore the ins and outs of cartway proceedings and highlight the difficult nature of access and road disputes.

9:30 a.m. **Understanding the Minnesota Municipal Money Market (4M) Fund Program – Corey Boyers, PMA Financial Network, Inc.**

Sponsored and governed by the League of Minnesota Cities, the 4M Fund is a customized cash management and investment program for Minnesota public funds and is designed to address the daily and long-term investment needs of municipal entities in Minnesota. During this session you will gain a better understanding of what the 4M Fund offers to public entities in Minnesota and how it could add benefit to your Township's cash and investment management programs.

Refreshment break

10:30 a.m. **Workplace Environment – Jesse Schwie, Kennedy & Graven, Chartered**

In any work environment, there are goals to be met. A goal, vision or mission statement explains your Town's dream for the future. Many of you will face challenges in carrying out the dream whether with fellow elected officials, employees or citizens. All people respond to challenges and change differently. What is important to know is that we are expected to be respectful when communicating with others and the law prevents discrimination, harassment and retaliation. Everybody has a role in making sure others are treated respectfully.

11:30 a.m. **Julie Blaha, State Auditor (Invited)**

The new State Auditor will be on hand to introduce herself to township officers, provide an overview of programs at the State Auditor's office and answer your questions.

Noon **Lunch**

12:45 p.m. **Planning and Zoning Essentials — Paul Reuvers, Iverson Reuvers Condon**

This session will address the important aspects of planning and zoning, including providing best practices to make the most defensible decision possible. This session will include handling the public hearing, making findings, the open meeting law and conflict of interest considerations.

1:45 p.m. **Certifying Claims to the County Auditor—Mike Couri and Bob Ruppe, Couri & Ruppe, P.L.L.P.**

The presentation will cover how townships should be certifying unpaid service charges to the County Auditor for collection with the property taxes under Minn. Stat. § 366.012. The presentation will discuss the *Great Western Industrial Park, LLC v. Randolph Township* case, which required the township to have an ordinance in place to certify costs.

2:30 p.m. **The Do's and Don'ts of Contracting— Troy Gilchrist & Jason Hill, Kennedy & Graven, Chartered**

The presentation will provide a review of contracting issues and provisions important to towns.

3:30 p.m. **Adjourn**