TOWNSHIP CONTACT LIST-NEW OFFICERS PLEASE CONTACT

When providing notices include: address, phone number, e-mail and which Board member they replaced.

- MN Association of Townships- website change of officer form; ([www.mntownships.org](http://www.mntownships.org) — on top of home page or on side of “About MAT” page)
  E-mail- info@mntownships.org; or Phone -763-497-2330 or 800-228-0296- all members
- County Unit Secretary- all members
- Minnesota Management and Budget (MMB) when Treasurer change occurs - helpdesk 651-201-8106
- Department of Revenue Property Tax Division when Clerk change occurs – [PropTax.Admin@state.mn.us](mailto:PropTax.Admin@state.mn.us)
- State Auditor’s Office when Clerk or Treasurer change occurs - 651-297-3682
- PERA- Payroll person responsible, either the Clerk or Treasurer - 800-652-9026
- County Auditor- all members
  o County Head of Elections, if different from County Auditor, when Clerk change occurs

CONTACTS FOR OFFICERS TO HAVE IN CASE OF EMERGENCIES

- Township
  o Employees
  o Bank Information & contact for signer card - Clerk, Treasurer and Chair. Possibly add Deputies.
  o People or businesses that have contracts with the township
  o Local fire departments & ambulances that your Township has contracts with
  o Other Joint Power Agreement groups the township may have
  o Township Attorney
  o Insurance Agency if not MATIT
  o Credit Card Issuer if applicable
  o Contact for blade person (snow or road maintenance)
  o Contact to put up “road closed signs” or variations of
  o Official Newspaper

- County
  o Assessor’s office
  o County Engineer
  o Planning Department
  o Sheriff’s Department —law enforcement
  o Emergency Management Office
  o Animal Control
  o Feedlot Contact
  o County Weed Inspector

- Other contacts for officers in case of emergencies or issues:
  o MPCA local contact number in case officer needs to contact
  o DNR local contact number in case officer needs to contact
  o BWSR - Local Board of Water and Soil Resources
  o County Attorney
  o Minnesota Department of Revenue
  o Office of the State Auditor
  o Neighboring Township or City contact