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CERTIFICATE OF APPOINTMENT TO FILL TOWN CLERK OR TREASURER VACANCY

You are hereby notified that on the _____ day of _____, 20__ the Town Board, acting under Minn. Stat. § 367.03, appointed _____ to the office of Town [Clerk / Treasurer] of _____ Township, _____ County, Minnesota to fill a vacancy that exists in that position.

In order to accept the position, you must take the oath of office and file it in the Town Clerk's office within 10 days of receiving this Certificate. Failure to properly qualify for the office by taking and filing the oath of office within 10 days will be deemed a refusal to serve.

The person appointed to fill the vacancy shall serve until the next annual town election, when a successor shall be elected for the unexpired term, if any, of the position.

Delivered to appointee this _____ day of _____, 20__.

By: _____
Name

Position