



**TENTATIVE AGENDA**  
**April 19, 2018 from 8:00 a.m. to 3:30 p.m.**  
**Best Western Premier Nicollet Inn, Burnsville MN**

- 8:00 a.m. Registration
- 8:30 a.m. **Pledge & MAT Legislative Update** *Gary Pedersen, MAT Executive Director*  
With only a month left in the Minnesota Legislative session, find out what legislation MAT is supporting is moving before the session ends in May.
- 8:50 a.m. **Keeping Minnesota Nice** — *Dan Greensweig, League of Minnesota Cities*  
This session will discuss the legal and policy benefits of a respectful Town Hall environment, the costs of conflict, and what you can do to help your town stay out of trouble.
- 9:50 a.m. **Refreshment break**
- 10:00 a.m. **Employment Legal Review: The Job Interview and Job Review**  
– *Susan M. Tindal, Iverson Reuvers Condon*  
This course will cover the details of the hiring process. It will include what can (or cannot) be asked during an interview, what documentation should be retained following the hiring process, and for how long. It will explore the laws and requirements for job reviews. The session will also address best practices in hiring and reviewing employees.
- 11:00 a.m. **The Last Man Standing: What to Do When Your Township Inherits a Cemetery**  
– *Mike Couri, Couri & Ruppe Law Office*  
We will discuss how a Township may be required to maintain a cemetery, what policies to consider implementing to easily manage a Town cemetery and how to prepare for taking over cemeteries the Township may be required to maintain in the future.
- 11:45 a.m. **Lunch**
- 12:30 p.m. **Don't Worry About the Answer, Ask the Right Questions: Important Questions to Ask About Your Town Zoning Ordinance**  
– *Kyle R. Hartnett, Kennedy & Graven, Chartered*  
The presentation will discuss questions Town Boards should ask if they are considering adopting zoning or reviewing their current zoning ordinance. There will be a brief overview of the zoning process as well as common issues that arise when reviewing zoning ordinances.
- 1:15 p.m. **Enforcing Your Ordinances** – *Peter B. Tiede, Tiede Grabarski PLLC and Robb Olson, GDO Law*  
The session will go over how townships can enforce its ordinance, civilly or criminally. They will review a recent case from Olmsted County where the township pursued a criminal prosecution by hiring their own prosecutor.
- 2:00 p.m. **PERA Employer Workshop**– *Luis Argueta, PERA*  
Employer workshops offer township officials an opportunity to learn or review PERA's membership, eligibility, reporting process, focus on features found on our Employers Reporting System (ERIS) and more!
- 3:30 p.m. Adjourn